

Cabinet	Agenda Item:
Meeting Date	16 March 2022
Report Title	Financial Management Report – Third Quarter 2021/22
Cabinet Member	Cllr Roger Truelove, Leader and Cabinet Member for Finance
SMT Lead	Lisa Fillery, Director of Resources
Head of Service	Phil Wilson, Head of Finance and Procurement
Lead Officer	Phil Wilson, Head of Finance and Procurement, Caroline Frampton, Principal Accountant
Key Decision	Yes
Classification	Open
Forward Plan	Reference number:
Recommendations	<ol style="list-style-type: none"> 1. To note the projected revenue underspend of £99,000. 2. To approve the funding from the Covid Recovery Fund towards the schemes detailed in paragraph 3.9. 3. To approve the funding of the bus compensation from the Kent Pool Economic Development Business Rates reserve as shown in Corporate Items Appendix I Table 6. 4. To approve the creation of the Budget Contingency reserve and delegate authority for the Director of Resources to rationalise reserves that are no longer required as detailed in paragraph 3.10 5. To approve the change to the capital funding as detailed in paragraph 3.14. 6. To note the capital expenditure of £3,997,700 as detailed in paragraph 3.15 and Appendix I Table 7. 7. To note the capital variances and their funding as detailed in paragraph 3.15 and Appendix I Table 7 refers. 8. To note the additional Government funding received by the Council in response to the coronavirus as detailed in paragraph 3.3.

1. Purpose of Report and Executive Summary

- 1.1 This report sets out the revenue and capital projected outturn position for 2021/22. The report is based on service activity up to the end of December 2021 and is collated from monitoring returns from budget managers.

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1.2 The headline figures are:

- Projected revenue overspend on services of £99,000 - Table 1;
- Projected net impact of the Coronavirus pandemic of £679,000 as at the end of December 2021.

2. Background

2.1 The Council operates a budget monitoring process at Head of Service level, with regular reports to the Leader and Cabinet Member for Finance and the Strategic Management Team.

2.2 Financial monitoring reports are presented to Cabinet on a quarterly basis, as well as to Scrutiny Committee.

3. Proposals

Revenue Outturn

3.1 As at the end of December 2021 the forecast revenue underspend projected to 31 March 2022 is £99,000.

Table 1 - Projected Variance by Service at 31 December 2021

Service	Service Manager	Working Budget £	Projected Outturn £	Projected Variance £
Chief Executive	L. Reed	263,320	218,320	(45,000)
Policy, Communications & Customer Services	D. Clifford	1,289,250	1,120,250	(169,000)
Democratic and Electoral Services	D. Clifford	1,052,660	1,017,660	(35,000)
Director of Neighbourhoods and Regeneration	E. Wiggins	192,860	192,860	0
Director of Resources	L. Fillery	52,740	52,740	0
Housing & Community Planning	C. Hudson	3,687,550	3,755,550	68,000
	J. Freeman	936,340	1,114,340	178,000
Environment and Leisure	M. Cassell	6,309,760	6,370,760	61,000
Regeneration & Economic Development	J. Johnson	1,141,820	1,141,820	0
Finance & Procurement	P. Wilson	898,020	898,020	0
Revenues & Benefits	Z. Kent	376,390	236,390	(140,000)
Environmental Health	T. Beattie	528,830	541,830	13,000
Information Technology	C. Woodward	1,351,820	1,351,820	0
Internal Audit	Head of Audit	188,690	186,690	(2,000)
Human Resources	B. Sandher	462,910	450,910	(12,000)
Legal	C. Valmond	516,780	364,780	(152,000)
STC - Cinema/ Hotel/ Restaurants	J. Johnson	(796,590)	(755,590)	41,000
STC - Retail Park	J. Johnson	(474,810)	(474,810)	0
Contributions to reserves for services shown above (Table 2)	P. Wilson	0	275,000	275,000
Corporate Items	Corporate	2,089,660	2,107,660	18,000
NET REVENUE SERVICE EXPENDITURE		20,068,000	20,167,000	99,000
Financed by:				
Revenue Support Grant		(116,000)	(116,000)	0
Other Government Grants		(1,377,000)	(1,575,000)	(198,000)
Business Rates		(8,642,000)	(8,642,000)	0
New Homes Bonus		(1,028,000)	(1,028,000)	0
Collection Fund Surplus		(50,000)	(50,000)	0
Council Tax Requirement		(8,855,000)	(8,855,000)	0
TOTAL FINANCING		(20,068,000)	(20,266,000)	(198,000)
NET EXPENDITURE (Contribution to General Fund)		0	(99,000)	(99,000)

3.2 The revenue underspend of £99,000 includes anticipated contributions to/from reserves, which will be made at year-end in order to comply with statute and previous Cabinet decisions, and these are detailed below:

Table 2: Transfer to Reserves from Ringfenced Services and non Ringfenced Services

Service	Description	£'000
Ringfenced Services:-		
Revenues and Benefits	The net saving at year end will be transferred to the Revenues and Benefits reserve.	234
Enforcement	The net saving at year end will be transferred to the Enforcement reserves	14
Local Planning & Conservation	The overspend on the local plan will be funded from the reserve at year-end in accordance with previous Cabinet decisions.	(40)
Total Ringfenced Services		208
Non Ringfenced Services:-		
Corporate Services	Underspend within Policy so use of reserve is not required (reported in service line in Table 1 and Table 6)	67
TOTAL		275
For noting only:-		
Environment & Leisure	Proposed to use the Covid Recovery reserve to fund the loss of income claims re Leisure Centres (Covid) (reported in service line in Table 1 and Table 6)	(197)
Housing & Community	Four Homelessness posts to be funded from Homeless Temporary Accommodation Reserve £30k, Housing Strategy and Development Reserve £15k and balance from Business Rates Pool to assist with Housing £97k (reported in service line Table 1 and Table 6)	(97)
Property Services	Additional salary costs to be met from Property Services Consultancy Work Reserve (reported in service line in Table 1 and Table 6)	(32)

3.3 It is estimated that the Council will receive additional Government Covid funding of £198k of sales, fees and charges income for 2021/22. This is included in the forecasts in Table 1.

Business Rates

3.4 The Council collects business rates and distributes them to preceptors including the Government, Kent County Council (KCC), the Fire Authority and the Council and this is accounted for in the Collection Fund. The original forecast for 2021/22 was that the Council would collect £53m in total in 2021/22. Later the Government announced new reliefs on business rates for retail, local newspapers and nurseries which would reduce the income from business rates by £7m, but this will be offset by Government grants.

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3.5 The Council budgeted that its share of the total business rates collected for 2021/22 would be £8.642m. There is a complicated system of levies and tariffs, and any deficit on the Collection Fund for 2021/22 will be allocated to each preceptor as a cost in future years.

3.6 The Business Rates Collection Fund has set aside £12m for appeals, of which the Council's share is £5m.

Improvement and Regeneration Funds

3.7 Table 3 below details the second quarter position on a number of reserve funds.

Table 3: Improvement and Regeneration Funds

	Balance as at 1 April 2021	Topping Up of Funds 2021/22	Fund Committed as at 1 April 2021	Funds committed after 1 April 2021 2021/22	Forecast Balance Unallocated
Funds	£'000	£'000	£'000	£'000	£'000
Improvement and Resilience	1,000	0	0	(864)	136
Covid Recovery	0	1,043	0	(290)	753
Special Projects	1,055	1,000	(815)	(997)	243
Performance	271	0	(122)	(55)	94
Communities	411	0	(52)	(84)	275
Pension & Redundancy	52	50	0	(52)	50
Sheppey Improvement Fund	0	250	0	(295)	(45)
Regeneration	149	0	0	0	149
TOTAL	2,938	2,343	(989)	(2,637)	1,655

3.8 A report on the details of the above funds will be submitted to a future meeting of the Cabinet.

3.9 Members are asked to approve the use of the Covid Recovery Fund to be used to support the following expenditure:

• Covid 19 Recovery Wellbeing (CFBID02)	£10,856
• Swallows Roof – additional capital expenditure	£82,000
• Swallows and Sheppey Leisure Centres - loss of income claims	£197,000
Total	£289,856

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3.10 Members are asked to approve the creation of the Budget Contingency reserve to be funded from transfers of £1m from the Business Volatility reserve and £1m from the Preceptors Council Tax Support reserve in line with the budget decision made at Council on 23 February. Delegation is also sought for the Director of Resources to rationalise reserves to close those that are no longer required and transfer the balance to the general fund.

Capital Expenditure

3.11 This section of the report details actual capital expenditure to end of December 2021 and highlights any variations between the revised 2021/22 capital budget and the projected outturn.

3.12 The revised budget includes the following approvals as detailed in Table 4 below. As a result of the ongoing review of the financial resources the funding for a couple of schemes has changed.

Table 4: Capital Approvals

	£
Original Budget	18,524,160
Capital rollovers from 2020/21 as agreed by Cabinet 14/7/21	5,880,660
St Anne's Footbridge Lighting– to be met from Special Project Funding (SPFBID16). New LED light units and a new control cabinet for the electrical supply	41,250
Master's House £1.55m – Following a review of financial resources the funding for this scheme is now as follows; capital receipts £850,000, £273k grant funding, £130k Reserves (Improvement & Resilience Fund) and the balance from Reserves (Kent Pool Economic Development Business Rates reserve).	700,000
Sheerness War Memorial – £60,000 payment is a grant and £16,000 is a loan. To be funded from the Sheppey Improvement Fund of £250,000 (Cabinet Report 16/12/20 minute 350/12/2020).	For noting only
CCTV Monitoring Control Centre – Reserves – CCTV (Cabinet Report 22/09/21).	4,960
Winter Warmth Grants – externally funded.	6,780
Faversham Recreation Ground Improvement – S106 (Cabinet Report 22/09/21).	15,800
Swallows Leisure Centre – Roof Improvements (Cabinet Report 22/09/21)	81,740
Queenborough & Rushenden Klondyke Land – External Grant (Cabinet Report 22/09/21)	487,450
Swale House Refurbishment – Cabinet March 2021 approved budget for scheme (Cabinet Report 17/03/21 minute 563/03/2021). Original budget was £3m, Cabinet approved £1.9m.	(1,100,000)
Schemes approved following Quarter 1 Report to Cabinet:-	
High Street Various Projects. To be funded from High Streets Fund £780k, S106 £100k and Improvement & Resilience Fund £107k.	987,350

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	£
Barton Point drainage work - £115,000 estimate. To be funded from the Sheppey Improvement Fund of £250,000.	For noting only
Sheerness Seafront Public Conveniences - £120,000 estimate. To be funded from the Sheppey Improvement Fund of £250,000.	For noting only
Sheerness War Memorial – Loan	16,000
Sheerness War Memorial - £60,000 grant – to be funded from the Sheppey Improvement Fund of £250,000.	For noting only
Faversham Reach Public Footpath ZF43 - £60,000. To be funded from the Faversham Creek Footpath Reserve.	60,000
Murston Old Church - £20,000 – to be met from Communities Fund (CFBID62).	20,000
Coronation Clock Tower, Sheerness £185,000 – Following a review of financial resources the funding for this scheme is now as follows; £127k Reserves (Town Centres/High Streets Fund), £20k Reserves (Improvement & Resilience Fund) and £38k from S106 receipts.	185,000
Sheppey Hall Improvement (Special Projects Fund SPFBID11) – this bid was completed in 2020/21 and therefore this capital funding is not required in 2021/22.	(40,000)
Public toilets for Queenborough All Tide Landing – to be funded from the Improvement & Resilience Fund.	6,900
Schemes approved following Quarter 2 Report to Cabinet:-	
Queenborough & Rushenden Klondyke Land - this is fully funded from external Grant (Minute 491/08/2021)	616,040
Sittingbourne Town Centre - this is funded from internal/ external borrowing (Minute 491/08/2021)	420,370
Faversham Recreation Ground – use of S106/external grants	26,820
Gunpowder Works Oare – use of S106	19,000
Milton Creek Country Park Access Road – use of reserves	34,740
Sheerness Clock Tower – reduction in required funding	(27,315)
Minor Adjustments	1,685
Sheppey Improvements capital projects	45,000
TOTAL	27,014,390

3.13 Actual expenditure to end of December 2021 was £3,997,700. This represents 15% of the revised budget.

3.14 The following project totalling £971k (of which £971k is external funding) requires approval by Cabinet for funding in 2021/22: -

- Queenborough & Rushenden Klondyke Land - £971k – this is fully funded from external Grant.

3.15 Table 5 below summarises the capital expenditure to date compared to the revised budget.

Table 5: Capital Programme Expenditure

	2021/22 Revised Budget	2021/22 Actual to Date	2021/22 Projected Variance	Projected Variance Excluding Slippage
	£'000	£'000	£'000	£'000
Environment & Leisure	2,431	390	(328)	0
Housing & Community Services	17,127	1,282	(11,500)	0
Planning	60	60	0	0
Regeneration & Economic Development	7,046	2,266	(941)	0
Information Technology	350	0	0	0
Total Capital Programme	27,014	3,998	(12,769)	0
Total funded by the Council	19,602	694	(13,621)	0
Total Partnership funded	7,412	3,304	852	0
% Spent to date compared to Revised Budget			15	

3.16 The variances shown for capital projects are detailed in Table 7 Appendix I.

Payment of Creditors

3.17 For April to December 2021, 98.3% of invoices from suppliers were paid within 30 days of receipt of invoice against the target of 97%.

Sundry Debtors

3.18 Tables 8.1 and 8.2 in Appendix I analyse the sundry debt outstanding.

4. Alternative Options

4.1 None identified – this report is largely for information.

5. Consultation Undertaken or Proposed

5.1 Heads of Service and Strategic Management Team have been consulted in preparing this report.

6. Implications

Issue	Implications
Corporate Plan	Good financial management is key to supporting the Corporate Plan objectives.
Financial, Resource and Property	As detailed in the report
Legal, Statutory and Procurement	None identified at this stage.

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Issue	Implications
Crime and Disorder	None identified at this stage.
Environment and Climate/Ecological Emergency	The report identifies a wide range of expenditure headings which support the Council's Climate and Emergency Action Plan.
Health & Wellbeing	None identified at this stage.
Safeguarding of Children, Young People and Vulnerable Adults	None identified at this stage.
Risk Management and Health and Safety	The Council's overall financial position is a key risk in the Council's Corporate Risk Register.
Equality and Diversity	None identified at this stage.
Privacy and Data Protection	None identified at this stage.

7. Appendices

7.1 The following documents are published with this report and form part of the report:

- Appendix I: Financial Report 2021/22

8. Background Papers

[Revenue Budget and Capital Programme 2021/22](#)

Table 6 – Significant Variances

APPENDIX I

Service – Cabinet Member (Head of Service)	£'000
CHIEF EXECUTIVE – Cllr R Truelove (Larissa Reed)	
Other Variances:	
Salary underspend	(37)
Special Projects & Swale Stars	(8)
TOTAL	(45)
POLICY, DEMOCRATIC SERVICES, COMMUNICATIONS AND CUSTOMER SERVICES – Cllr R Truelove (David Clifford)	
Policy, Communications & Customer Services:	
Other Variances:	
Policy - salary underspend	(81)
Customer Service Centre - salary underspend	(28)
Communications - salary underspend	(9)
Contract underspend – Kent County Council Sheerness Gateway	(34)
Advertising and promotion – savings	(7)
Other – net variance	(10)
Sub Total	(169)
Democratic Services and Electoral Services:	
Other Variances:	
Members Allowances	23
Members Travel/Training/Conference	(23)
Mayor & Ceremonial – salary underspend – vacant post	(27)
Other net savings	(8)
Sub Total	(35)
TOTAL	(204)
DIRECTOR OF NEIGHBOURHOOD & REGENERATION – (Emma Wiggins)	
Nil variance	-
TOTAL	-
HOUSING AND COMMUNITY SERVICES – Cllr B Martin, Cllr R Palmer, Cllr A Harrison (Charlotte Hudson)	
Community Services:	
Other Variances:	
Community Safety – net underspend	(9)
Community Development – salary overspend	25
Sports Development – salary underspend	(9)
Youth Services – net underspend	(3)
Licencing – salary underspend	(45)
Licencing – net reduced income	6
Sub-total	(35)

Table 6 – Significant Variances

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Service – Cabinet Member (Head of Service)	£'000
Housing:	
Other Variances:	
Salary underspend (variance assumes that £97k overspend for four posts to be funded by reserves)	(17)
Homelessness – temporary accommodation houses overspend	11
Homelessness – additional accommodation costs	876
Homelessness – additional housing benefit	(685)
Homelessness – net other additional income / grants / savings	(82)
Private Sector Housing – net variations	0
Sub-total	103
TOTAL	68
PLANNING - Cllr M Baldock (James Freeman)	
Coronavirus Related Variances:	
Dangerous Structures	2
Local land charges – reduced income	40
Other Variances:	
Planning Fees income – additional income (excluding major applications)	(96)
Planning Fees income – additional income from major application - Highsted Park (South-east Sittingbourne)	(290)
Planning Fees income – additional income from major application – Bobbing	(150)
Planning consultation advice - additional advice to handle the significant major applications including Highstead Park and Bobbing in planning fees income (includes agency support £50k)	280
Appeal Costs – Additional costs – Litigation costs	292
Appeal Costs – met from planning reserves	(41)
Development Control / Services – salaries underspend	(27)
Enforcement – Salaries – additional agency costs partly offset by vacant posts	74
Planning review cost – Mondream (Enforcement £10k; Planning £25k)	35
Spatial Planning Team – salaries underspend offset by additional agency expenditure	17
Local Plan overspend – Judicial Review. This will be funded from the Local Plan reserve in 2021/22	40
Conservation & Design – agency costs	12
Mid Kent Planning Support	(10)
TOTAL	178
N.B. The overspend on the local plan will be met from the ring-fenced reserve to be used solely to fund Local Plan associated work.	

Table 6 – Significant Variances

APPENDIX I

Service – Cabinet Member (Head of Service)	£'000
ENVIRONMENT AND LEISURE – Cllr Saunders, Cllr A Harrison, Cllr R Palmer, Cllr Bonney, Cllr Valentine (Martyn Cassell)	
Coronavirus Related Variances:	
Parking Management:	
Car Parks pay and display – income shortfall	536
Parking season tickets – income shortfall	38
Residents Parking Permits & Voucher Parking reduced income	2
Parking Enforcement – deficit relating to on-street parking	51
Multi-Storey Car Park – income shortfall	20
Leisure & Sports Centres:	
Swallows and Sheppey Leisure Centres - Loss of income claims	197
Leisure Centres Loss of Income claim to be offset by reserves (refer to Table 2)	(197)
Public Conveniences – additional equipment costs	4
Other Variances:	
Cemeteries:	
Premises expenditure	14
Interments reduced income	8
Client & Amenity Services:	
Head of Service and Client and Amenity Services – salary savings	(32)
Net Transport and other costs savings	(5)
Technical Services – net salary and other costs savings	(4)
Coast Protection, Harbour & Quays, Seafront – net reduced income	7
Contracts	
Reduced salary costs	(12)
Net Transport costs savings and other	(12)
Animal Welfare, Dog Warden Service:	
Salary costs savings	(1)
Kennelling / licences additional income	(6)
Environmental Services:	
Anti-littering Fixed Penalty Notices and Fees & Services surplus taken to Reserves	(14)
Travel/transport costs savings	(14)
Other net underspend	(6)
Climate Change – net salary savings (£1k) taken to Reserves, £Nil variance declared	0
Leisure & Sports Centres:	
Swale Community Leisure Trust management agreement	(69)

Table 6 – Significant Variances

APPENDIX I

Service – Cabinet Member (Head of Service)	£'000
Recycling & Waste Minimisation, Refuse Collection and Street Cleansing:	
Garden Waste collections – additional income	(224)
Wheeled Bins purchase – additional expenditure (increasing replacements needed of original bins). <i>Intend to use the 'Wheeled Bins Repairs & Renewals Reserve' to fund costs of £150,000 this year.</i>	0
Sale of Wheeled bins – additional income (bins provided under S106 agreements, sales to developers etc.)	(49)
Refuse contract – additional income due from Biffa due to service not being to standard/level expected as per contract (essentially compensation for unachieved service, known as “Perf Mech”).	(45)
Contract costs and Variations to Contract – net savings	(13)
Special Collections – additional income (incl. bulky waste & A249)	(55)
Other – net additional costs	3
Public Conveniences:	
Public Conveniences – net cost savings on premises expenses (including reduced business rates)	(18)
Contract cost additional expenditure (including additional site maintenance costs for new facilities)	31
Parks & Open Spaces, Sports Pitches, Countryside & Country Parks, Allotments and Pest Control:	
Contain Outbreak Management Fund (COMF) /Kent County Council Funding received	(208)
Balance of Parks & Open Spaces service funds (COMF) (if unspent at 31 March the grant must be repaid)	208
Open spaces – additional income, grants, fees, licences/rent etc.	(24)
Play areas – equipment maintenance & purchase additional cost	26
Pest control – reduced commission income	2
Countryside – net other costs underspend	(6)
Countryside – additional rental income	(15)
General – other underspend	(2)
Grounds Maintenance Contract – net costs overspend	53
Parking Management:	
Parking Partnership with Maidstone Borough Council – additional costs	25
Multi-Storey Car Park additional income from season tickets	(52)
Electric Vehicle Charging Points income	(12)
Residents Parking Permits additional income	(10)
Business Rates additional costs	4
Off-street car parks Penalty Charge Notices (PCN's) additional income	(10)
Other – net costs savings	(53)
TOTAL	61

Table 6 – Significant Variances

APPENDIX I

Service – Cabinet Member (Head of Service)	£'000
FINANCE & PROCUREMENT – Cllr R Truelove (Phil Wilson)	
Other Variances:	
Salary underspend	(5)
Net other variations	5
TOTAL	0
REVENUES & BENEFITS – Cllr R Truelove (Zoe Kent)	
Coronavirus Related Variances:	
Reduced income – Mid Kent debt recovery due to courts being shut	94
Coronavirus Grants (*)	(92)
Other Variances:	
Department for Works and Pensions (DWP) additional housing benefit grants (*)	(102)
Council Tax Support Grant – additional income	(20)
Salaries – underspend (*)	(40)
Net Other Costs	20
TOTAL	(140)
N.B. A net saving of (£234k) as detailed (*) will be transferred to reserves at year end	
REGENERATION & ECONOMIC DEVELOPMENT – Cllr M Baldock, Cllr M Bonney (Joanne Johnson)	
Coronavirus Related Variances:	
Swale House Security – underspend	(10)
Swale House – energy costs – underspend	(11)
Other Variances:	
Property salary underspend as a result of vacant posts offset by additional agency costs	32
Use of reserves to meet additional costs identified above	(32)
Swale House Cleaning – Salary underspend – vacant post	(15)
Salaries – overspend Head of Regeneration & Economic Development (Chief Executive's Reorganisation)	50
Salaries – overspend – Tourism	5
Regeneration & Economic Development - salary net underspend	(43)
Business & Skills	(10)
Net Other Costs	34
TOTAL	(0)

Table 6 – Significant Variances

APPENDIX I

Service – Cabinet Member (Head of Service)	£'000
ENVIRONMENTAL HEALTH – Cllr J Saunders (Tracey Beattie)	
Other Variances:	
Shared Service costs – 2021/22 Budget reported service savings for the Air Quality Project Officer.	22
Net Other Income/Savings	(9)
TOTAL	13
INFORMATION TECHNOLOGY – Cllr R Truelove (Chris Woodward)	
Other Variances:	
Nil variance reported	-
TOTAL	-
INTERNAL AUDIT – Cllr R Truelove	
Other Variances:	
Net other variations	(2)
TOTAL	(2)
HUMAN RESOURCES – Cllr R Truelove (Bal Sandher)	
Other Variances:	
Apprenticeship salaries – underspend	(2)
Net other variances	(10)
TOTAL	(12)
LEGAL – Cllr R Truelove (Claudette Valmond)	
Other Variances:	
Legal shared service – reduced costs and additional income from our partners as a result of Swale significantly under utilising its budget	(149)
S106 income – additional income from increased development management instructions	(38)
External legal fees (Nb. Legal Fees relating to Planning Enquiries are reported within the Planning Service)	35
TOTAL	(152)
CONTRIBUTIONS TO/FROM (-) RESERVES FROM SERVICES SHOWN ABOVE (Table 2)	
Local Plan	(40)
Enforcement	14
Data Protection Officer – post is vacant so reserve is not required. Savings have been shown within Service	67
Revenue Services	234
TOTAL	275
CORPORATE ITEMS	
Other Variances:	
Treasury Management & Bank Charges	40
Insurance – additional properties and increases in the All Risks portfolio	30

Table 6 – Significant Variances

APPENDIX I

Service – Cabinet Member (Head of Service)	£'000
External Audit Fees	10
Other net staff savings (including recruitment costs)	(97)
Sittingbourne Town Centre (STC) – Bus companies' compensation	286
STC – Bus companies' compensation funded from the Kent Pool Economic Development Business Rates Reserve	(286)
STC Cinema / Hotel / Restaurants – additional revenue expenditure	41
Provision for debt impairment	50
Other net savings	(15)
TOTAL	99
Net Financing variations – additional Covid grants	(198)
Net Expenditure Underspend	(99)

The forecast salary variances identified in Table 6 above are collated in the table below and total £316k underspend on the total salary/ agency budget of £13.6m.

Service	£'000
Salary underspend - Chief Executive	(37)
Salary underspend – Policy	(81)
Salary underspend – Customer Service Centre	(29)
Salary underspend - Communications	(9)
Salary underspend - Mayor & Ceremonial	(27)
Salary underspend - Housing & Community Services	(1)
Salary overspend - Development Control/Services	(30)
Salary overspend – Enforcement	72
Salary overspend – Spatial Planning	19
Salary overspend - Conservation & Design	12
Salary underspend - Environment & Leisure	(59)
Salary underspend – Finance	(5)
Salary underspend - Revs & Benefits	(18)
Salary overspend – Regeneration & Economic Development - new post	50
Salary underspend - Regeneration & Economic Development - vacant posts	(38)
Salary overspend - Property Services	17
Salary underspend - Apprentices	(2)
Salary underspend – Legal	(9)
Net other staff costs including pension costs underspend	(141)
Total	(316)

Table 7 – Capital Programme 2021/22

Capital Scheme	Funding SBC/ Partnership (P)	2021/22 Original Budget £	2020/21 Rollovers (Agreed by Cabinet 14/07/21) £	Other Approvals (refer to paragraph 3.13 in Report) £	2021/22 Revised Budget £	2021/22 Actual to Date £	2021/22 Projected Variance for Year £	Notes
<u>Environment & Leisure - M. Cassell</u>								
Gunpowder Works Oare, Faversham – S106	P	0	9,000	19,000	28,000	0	0	A
New Play Area – Iwade Schemes – S106	P	0	45,000	0	45,000	0	(45,000)	
Resurfacing Promenade, The Leas – External Grant	P	0	79,970	0	79,970	6,145	(73,825)	
Milton Creek Country Park Access Road – Reserves	SBC	0	40,000	34,740	74,740	0	(74,740)	
Barton’s Point Coastal Park – Replacement Bridge – Capital Receipts	SBC	0	148,410	0	148,410	140,585	(7,825)	
Beach Huts – Capital Receipts	SBC	0	60,000	0	60,000	0	(60,000)	
Sheppey Improvement Fund – Sheerness Seafront Public Conveniences - Capital Receipts and other reserves	SBC	250,000	0	(130,000)	120,000	0	0	
Sheppey Improvement Fund - Barton Point drainage works – Capital Receipts	SBC	0	0	115,000	115,000	15,000	0	
Sheppey Improvement Fund - Sheerness War Memorial – Capital Receipts	SBC	0	0	60,000	60,000	60,000	0	
Sheerness War Memorial – Loan	SBC	0	0	16,000	16,000	16,000	0	
Faversham Recreation Ground Improvement - S106	P	0	4,940	42,620	47,560	47,556	0	
Leisure Centres (Budget Only)	SBC	0	293,850	0	293,850	0	0	
Swallows Leisure Centre - Capital Works (Swallows roof)	SBC	0	0	81,740	81,740	61,194	0	
Playground Improvement Programme – S106	P	100,000	356,000	0	456,000	0	0	

Table 7 – Capital Programme 2021/22

Capital Scheme	Funding SBC/ Partnership (P)	2021/22 Original Budget	2020/21 Rollovers (Agreed by Cabinet 14/07/21)	Other Approvals (refer to paragraph 3.13 in Report)	2021/22 Revised Budget	2021/22 Actual to Date	2021/22 Projected Variance for Year	Notes
		£	£	£	£	£	£	
Play Improvements – Reserves – SPF	SBC	0	150,000	0	150,000	0	0	
Play Improvements, Diligent Drive – Reserves SPF	SBC	0	18,000	0	18,000	0	0	
Play Improvements - Capital Receipts	SBC	50,000	0	0	50,000	0	0	
Public Toilets for Queenborough All Tide Landing – Reserves	SBC	0	0	6,900	6,900	0	0	
Public Toilets Refurbishment, Forum, Sittingbourne – Reserves	SBC	0	42,080	0	42,080	0	(42,080)	
Modular Public Toilets Kiosk, Milton Creek Country Park, Sittingbourne – Reserves	SBC	0	84,280	(82,600)	1,680	1,683	0	
Modular Toilet Kiosk – Minster Leas – Reserves	SBC	0	24,360	0	24,360	0	(24,360)	
Public Toilets and Showers, Bartons Point, Sheppey – Reserves	SBC	0	100,000	84,280	184,280	0	0	
Wheeled Bins – Repairs & Renewals Reserve	SBC	35,000	251,000	0	286,000	0	0	
St Anne's Footbridge Lighting – Reserves	SBC	0	0	41,250	41,250	41,589	0	
Total Environment & Leisure		435,000	1,706,890	288,930	2,430,820	389,752	(327,830)	
<u>Housing & Community Services - C. Hudson</u>								
CCTV - Repairs & Renewals Reserve	SBC	15,000	30,000	0	45,000	0	0	
CCTV Monitoring Control Centre at Multi Storey Car Park – Reserves	SBC	0	0	4,960	4,960	4,959	0	
Disabled Facilities Grants (DFG) Mandatory Grants – External Grant	P	2,062,800	1,238,460	0	3,301,260	1,131,390	0	
DFG Discretionary Grants – External Grant	P	0	1,927,530	0	1,927,530	0	0	

Table 7 – Capital Programme 2021/22

Capital Scheme	Funding SBC/ Partnership (P)	2021/22 Original Budget	2020/21 Rollovers (Agreed by Cabinet 14/07/21)	Other Approvals (refer to paragraph 3.13 in Report)	2021/22 Revised Budget	2021/22 Actual to Date	2021/22 Projected Variance for Year	Notes
		£	£	£	£	£	£	
HRG – Housing Repair Grants over 60	SBC	0	0	0	0	1,816	0	(A)
RHB2 Decent Home Loans Owner Occupier	SBC	0	0	0	0	22,506	0	(A)
Winter Warmth Grants – External Grant	P	0	0	6,780	6,780	20,374	0	(A)
Rainbow Homes – internal / external borrowing	SBC	11,500,000	0	0	11,500,000	0	(11,500,000)	(B)
Rainbow Homes – Business Planning Work – internal / external borrowing	SBC	250,000	0	0	250,000	43,752	0	
Murston Old Church	SBC	0	0	20,000	20,000	20,000	0	
Sheppey Hall Improvements – Reserves	SBC	40,000	0	(40,000)	0	0	0	
Thistle Hill Comm Centre, Solar PV installation – Reserves	SBC	20,000	0	0	20,000	20,000	0	
Land Regeneration/Improvement Works at Dolphin Barge Museum and Skatepark – Reserves	SBC	37,920	0	0	37,920	(5,520)	0	
Land Regeneration/Improvement Works at Dolphin Barge Museum and Skatepark – Capital Receipts	SBC	14,140	0	0	14,140	0	0	
Kemsley Community Facilities – S106	P	0	0	0	0	22,662	0	
Total Housing & Community Services		13,939,860	3,195,990	(8,260)	17,127,590	1,281,939	(11,500,000)	
<u>Regeneration & Economic Development – J. Johnson</u>								
High Streets – Reserves	SBC	0	0	780,430	780,430	0	0	
High Streets – S106	P	0	0	100,000	100,000	0	0	
High Streets – Reserves	SBC	0	0	106,920	106,920	0	0	
Sittingbourne Town Centre – internal / external borrowing	SBC	0	659,330	420,370	1,079,700	15,240	0	

Table 7 – Capital Programme 2021/22

Capital Scheme	Funding SBC/ Partnership (P)	2021/22 Original Budget £	2020/21 Rollovers (Agreed by Cabinet 14/07/21) £	Other Approvals (refer to paragraph 3.13 in Report) £	2021/22 Revised Budget £	2021/22 Actual to Date £	2021/22 Projected Variance for Year £	Notes
Footpath contribution - High St, Sittingbourne – S106	P	0	5,660	0	5,660	651	0	
Faversham Creek Basin Regeneration Project (swing bridge) – Capital Receipts	SBC	0	200,000	0	200,000	0	0	
Queenborough & Rushenden Klondyke Land – External Grant	P	0	0	1,103,490	1,103,490	2,074,623	971,133	(C)
Swale House Refurbishment	SBC	3,000,000	62,400	(1,100,000)	1,962,400	7,770	(1,912,400)	(D)
Sheerness Clock Tower – Reserves	SBC	0	0	119,580	119,580	84,692	0	
Sheerness Clock Tower – S106	P	0	0	38,100	38,100	0	0	
Sheppey Capital Investments – Capital Receipts	SBC	850,000	0	(850,000)	0	0	0	
Redevelopment of Master’s House, Sheerness – Capital Receipts/ External Grants/ Reserves	SBC	0	0	1,550,000	1,550,000	83,029	0	
Total Regeneration & Economic Development		3,850,000	927,390	2,268,890	7,046,280	2,266,005	(941,267)	
<u>Planning Services – J. Freeman</u>								
Faversham Reach Public Footpath ZF43	SBC	0	0	60,000	60,000	60,000	0	
Total Planning Services		0	0	60,000	60,000	60,000	0	
<u>ICT - C. Woodward</u>								
I.T. MKIP Payment – Reserves	SBC	299,300	50,400	0	349,700	0	0	
Total ICT		299,300	50,400	0	349,700	0	0	

Table 7 – Capital Programme 2021/22

Capital Scheme	Funding SBC/ Partnership (P)	2021/22 Original Budget £	2020/21 Rollovers (Agreed by Cabinet 14/07/21) £	Other Approvals (refer to paragraph 3.13 in Report) £	2021/22 Revised Budget £	2021/22 Actual to Date £	2021/22 Projected Variance for Year £	Notes
Total Capital Programme Funded by SBC	SBC	16,361,360	2,214,110	1,026,570	19,602,040	694,295	(13,621,405)	
Total Capital Programme Funded by Partners	P	2,162,800	3,666,560	1,582,990	7,412,350	3,303,401	852,308	
Total Capital Programme		18,524,160	5,880,670	2,609,560	27,014,390	3,997,696	(12,769,097)	

NOTES TO TABLE 7:

- A – It is not possible to budget for these grant payments that are treated as capital. They are all funded from internal resources.
- B – Underspend projected which will be rolled forward to 22/23.
- C – This is fully funded from external grants.
- D – Underspend projected which will be rolled forward to 22/23.

Table 8.1 – Sundry Debt Outstanding (including not due) by due date

	December 2021 £'000	December 2020 £'000
Not due (less than 1 month)	387	89
1-2 months	216	78
2-6 months	61	168
6-12 months	58	104
1-2 years	67	225
2-3 years	35	17
3-4 years	13	18
4-5 years	14	10
5-6 years	3	13
6 years +	28	45
Total	882	767
Total due (over 1 month)	495	678
% Total over 1 month	56	88

Not due includes Legal MKS charge to a shared service council

1 - 2 months includes Legal MKS charge to shared service council.

2 – 6 months includes £14k relating to one debtor.

It should be noted that these tables include debts raised for all our grants receivable from Kent County Council, the NHS, etc.

Table 8.2 – Sundry Debt Outstanding (including not due) by Service

	December 2021 £'000	December 2020 £'000
Property	132	192
Commissioning, Environment & Leisure	94	130
Housing, Economy & Communities	192	300
Legal	408	2
Environmental Health	8	7
Planning	20	2
Communications	13	1
Other	15	133
Total	882	767

Legal – includes MKS charge to shared service council for April – September 2021.